Leach Public Library Board Monthly Meeting

Thursday, August 25, 2022

4:00pm

**MEETING MINUTES**

Present: Deb Loberg, Barb Mohs, Judy Oren, Kelly McNary, Jeanette Plummer

Also Present: Melissa Bakken

Library Board President Barb Mohs convened the meeting at 3:59pm.

Simone Sandberg notarized the Board Member Oaths for Judy Oren, and Kelly McNary.

Conflicts of Interest: none declared

Additions to the agenda: State Aid, Job Descriptions

Friends of the Library:

T-Mobile Hometown Grant application was denied. The Friends of the Library met to plan the Chocolate Day event on August 17 at 10am. It was decided to send out a plea for assistance with the book sale set up to Youth Group leaders, as most of the members are limited in ability to lift heavy boxes.

Physical Plant:

Comstock Construction was asked to supply a bid for the replacement of the front steps, so a NDSHS grant could be applied for, but notice from the NDSHS was too short to apply in time, so other grant opportunities will be investigated.

Library Operations:

July bill pay, and monthly stat reports were read.

Prizes for the Summer Reading Program were dispersed.

 The “back to school” programs for children and families throughout the month were well attended.

Old Business:

Liberty Business installed the new copier on July 7. Three service calls so far, but all is good now.

Digital Guru still estimates September for delivery of the new computers. A total of 16 will be purchased, based on the approved “up to amount” of $20000, by the City Council.

No new information on whether the City has been awarded the Mainstreet Initiative grant for diagonal parking along 2nd Ave in front of the Library.

Job descriptions for the Library Director and Youth Services Librarian were approved.

New Business:

Story Stroll was not placed in August due to hard ground conditions. Library Director and staff will look into getting a permanent placement in a local park.

Youth Services Librarian Rachel Kercher applied for a Midcontinent Grant to help renovate the Teen Reading Area.

State Aid in the amount of $12,010.50 was received on July 29, 2022.

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Meeting adjourned at 4:33 pm