

**Leach Public Library**  
**December 28, 2023**

Library Board President Barb Mohs called the meeting to order at 4:00 followed by the Pledge of Allegiance.

Members Present: Barb Mohs, Judy Oren, Simone, Sandberg, Kelly McNary, and Deb Loberg  
Also Present: Melissa Bakken, Leach Public Library Director

Conflict of Interest: None declared.

Additions to the meeting: None.

The minutes of the November 30, 2023 minutes were accepted as is. The motion was made by Judy Oren and seconded by Simone Sandberg. The motion passed unanimously.

- 1. Friends of the Library** – The next FOTL meeting is scheduled for Wednesday, February 14, 2024 at 10:00 am. There is no other new information from the FOTL at this time.
- 2. Physical Plant** – There has been no seepage in the main library with the recent heavy rain. No other problems have been observed.
- 3. Library Operations** – The November Monthly Report and the Expenditures Report were reviewed. The circulation numbers remain good. This may be attributable to the good weather that Wahpeton has been experiencing. One item was discarded – a broken DVD. There were no unusual bills in November – just the regular monthly bills. Library programs have been slow over the holidays. However, Rachel Kercher has been leaving projects out for the patrons to do when they stop by the Library. Ms. Kercher will offer a Noon Year program for children on December 29, 2023 from noon to 3:00 pm.
- 4. Old Business:** - Melissa Bakken submitted The Collection Development Policy to the North Dakota State Library (NDSL) by its due date. Good job! The NDSL will submit the policies to the Legislature. Ms. Bakken will wait until after the first of the year, 2024, to offer the Saturday job to a recent applicant.
- 5. New Business** – There are two new grant opportunities available from the NDSL. The grants are for Public Spaces and/or Security. They will offer up to \$15,000 (non-matching) per grant. The application process open January 1 and ends January 31, 2024. The grants will be awarded in February. Ms. Bakken suggested outside cameras as a possibility for the Security Grant. The Library already has inside cameras. For the Public Space Grant she suggested retro-fitting the Library sign with a digital display. Additional suggestions included new shelving for the paperback books or a new 3-D printer. The old 3-D printer is not functioning. It is 8 years old and likely can not be repaired. A new printer would cost between \$1500-3200. The last suggestion could be a work station for staff/public use for paper projects. If board members have any suggestions, please contact Ms. Bakken. The Library will be celebrating its 100<sup>th</sup> anniversary. Research into the Library's history has begun. Ms. Bakken is requesting help with the project. Finally, the digitization project has been completed from 1883 through 1981.

President Barb Mohs adjourned the meeting at 4:50.

The next meeting is scheduled for January 25, 2024 at 4:00 pm.

Respectfully submitted,  
Deb Loberg, Library Board Secretary