

Leach Public Library
January 25, 2024

Library Board President Barb Mohs called the meeting to order at 3:56 followed by the Pledge of Allegiance.

Members Present: Barb Mohs, Kelly McNary, Simone Sandberg, Judy Oren, and Deb Loberg
Also Present: Melissa Bakken, Leach Public Library Director

Conflicts of Interest: None declared.

Additions to the meeting: None.

The minutes of the December 28, 2023 minutes were accepted as is. The motion was made by Judy Oren and seconded by Kelly McNary. The motion passed unanimously.

1. Friends of the Library – The next meeting is scheduled for February 14, 2024 at 10:00 am.

2. Physical Plant – New wheels had to be replaced on two of the book carts. When pushing the carts over the elevator ramp the stems on the wheels bent. Ms. Bakken ordered new wheels from Demco and the Wahpeton Street Department replaced the wheels. The employees from the Street Department also designed a new lower level entry ramp for the elevator. The Board commended them for a job well done.

3. Library Operations - The December Monthly Report and the Expenditures Report were reviewed. Circulation numbers remain good. The Wahpeton Literary Club donated \$300 to the Library. Also Bill and Delores Weitzel donated \$250 to the Library. The North Dakota State Library (NDSL) removed the Universal Class from the website. The reason is unclear but may be due to the expense of the program. The use of Ancestry.com has increased. Programming attendance is up for the Stem Class projects that Rachel Kercher offers. Also she is providing Outreach to daycares again. A board meeting calendar was included in the Board's minutes. Also a list of Leach Public Library Board members and their terms was included.

4. Old Business – The NDSL is offering Vision Grants of up to \$15,000 each for both Public Spaces and Security. The Board discussed updating the Community Room/Multipurpose Room. This could include a new projector, laptop, and DVD player, mobile storage cabinets, and divider curtains. The Security grant could be used to purchase five exterior security cameras. The Library already has internal cameras. This is a reimbursable grant with no match involved. Ms. Bakken will complete the applications.

5. New Business –

- Ms. Bakken is looking into getting lower cabinets and a counter top in order to create an office area for public use. Some of the Schmeichel donation money would be used to finance the changes.
- Ms. Bakken has also inquired about creating a retro-fitted digital outside sign. She contacted Indigo Signs and they provided three options costing between \$17,000-\$40,000. Wahpeton's Methodist Church is getting their sign retro-fitted for a digital sign. Any decisions will wait until we see what their sign looks like.

- The Library will hold a movie and popcorn on February 17, 2024, as part of the Wahpeton Winter Wonderland Festival.
- Joshua Bartels has been hired to work Saturdays and fill-in, as needed. He has prior library experience and would like to keep his library skills well-honed.
- Ms. Bakken is requesting help with the 100th Anniversary project. On April 8, 2024 there will be an Open House Celebration commemorating the event.

President Barb Mohs adjourned the meeting at 4:50.

*The next meeting is scheduled for February 22, 2024 at 4:00 pm.

Respectfully submitted,
Deb Loberg, Library Board Secretary