

Leach Public Library
July 25, 2024

Library Board Vice President Judy Oren called the meeting to order at 3:54 followed by the Pledge of Allegiance.

Members Present: Judy Oren, Simone Sandberg, Jeena Kompelien, and Deb Loberg

Member Absent: Kelly McNary

Also Present: Melissa Bakken, Leach Public Library Director

Jeena Kompelien took the Oath of Office for her new position on the Library Board. This was notarized by Simone Sandberg. The Library Board elected Judy Oren as President, Jeena Kompelien as Vice President and Deb Loberg will continue as Secretary.

Conflict of Interest: None declared

Additions to the meeting: None

A motion to accept the June Minutes with one typographical error correction was made by Simone Sandberg and seconded by Deb Loberg.

1. Friends of the Library – The Friends of the Library (FOTL) have their next meeting scheduled for September 11, 2024 at 10:00 am. They will discuss the Chocolate, Chocolate Day and Book Sale scheduled for October 10, 2024.

2. Physical Plant – The Library Board discussed the proposed Comstock plaster repair and re-painting bid of \$85,568.00 plus the permits or fees. This includes the cost of the plaster repair by Sig Olson and sons. He is reportedly the only known plasterer in the area. Ms. Bakken contacted Jesse Robinson Masonary but he felt that the job was beyond his capability. It was decided that Ms. Bakken will ask Comstock Construction for a break-down of the bill. The new movable cabinet and countertop was installed on July 19, 2024. It looks very nice. People have already been using the counter for their library projects.

3. Library Operations – The June Monthly and Expenditure Reports were reviewed. June saw 58 new registered library patrons. The Library continues to experience a larger number of new registrations and visits this summer. There were no unusual expenditures. A new vacuum was purchased for the lower level. The Wahpeton Daily News reported on the “Mixed Nuts Comedy Team” that presented at the Library. A total of \$10,400.00 was donated to the Library. The Knights of Columbus donated \$200.00, Alice Schlotfeldt donated \$200.00 and Richland County donated \$10,000. Thank you to all who donated. Finally, the lunch program has seen less attendees. It is felt that family vacations have influenced the numbers.

4. Old Business – The Annual Report has been sent to the City. Ms. Bakken’s annual performance review was completed by the Library Board. The Leach Public Library attained an “Excelling Level” with the North Dakota State Library (NDSL). Ms. Bakken has initiated the Space Needs Assessment requested by the NDSL. She will address the space needed for: patrons, materials and mechanical operations. Ms. Bakken has also completed the Shelter in Place Document as well as the Disaster Plan. Orange placards will be placed in the Library that explain to patrons what to do in cases of an active shooter, bad weather or a chemical danger.

5. New Business – The Board welcomed Jeena Kompelien as a new member. She was given a copy of the Board Trustee Handbook. The Library received \$9250.00 from the NDSL State Aid program on July 5, 2024. The Summer Reading Program is coming to an end. Prizes will be awarded after July 29, 2024. The Lunch Program will end on August 9, 2024. Back-to-School programs have been scheduled for August 9, 2024 (craft project) and August 16, 2024 (movie). Rachel Kercher will be taking vacation time on August 12, 20, and 21. Josh Bartels will be covering for her.

President Judy Oren adjourned the meeting at 4:39 pm.

Submitted by
Deb Loberg
Wahpeton Library Board Secretary

**The next meeting is scheduled for August 22, 2024 at 4:00 pm.