

Leach Public Library Board Monthly Meeting
Thursday, October 25, 2018
4:00 PM

MEETING MINUTES

Present: Bill Bair, Brett Lambrecht, Simone Sandberg, Patsy Stein, and Rikki Townsend
Also Present: Melissa Bakken, Library Director

President Stein called the meeting to order at 4:00 PM

Conflicts of Interest - None declared.

Additions to Agenda - Addition to new business of State Historical Society response on security cameras.

Approval of Minutes - Motion by Lambrecht, second by Townsend, to approve the September 27, 2018 minutes. Motion carried unanimously.

Friends of the Library update - Chocolate Day held on October 11 and book sale held October 11 - 16 were a huge success. Chocolate desserts and registrations brought in \$1831 before expenses and the book sale brought in \$1501. The tentative time and date of the next meeting and fund raiser wrap up is November 14 at 10:00 am.

Physical Plant - Minn-Kota Communications has re-bid the security camera project. The bid is very close to the bid submitted by Digital Guru.

Library Operations

Monthly Report - Bakken gave the Board members the September 2018 monthly report. The monthly "WIFI user" number will now be provided by the State Library IT Dept. due to retrieval issues under the new system. Fees and Fines were up due to a \$250 payment received from one patron for destroyed materials.

Monthly Bills - Bakken gave the Board members the September 2018 monthly expenditures reports. There were no unusual expenditures.

Library Programs - Bakken presented a report showing the attendance at programs in September 2018. The only children's program offered in September was Preschool Storytime the first two weeks of the month.

Old Business - The Wahpeton Literary Club held their monthly meeting at the library and had their photo taken with the lion statues they donated.

New Business

The State Historical Society has given its approval to the placement of security cameras in the library provided that all wiring is covered and the camera placement is unobtrusive. Four cameras will be placed downstairs and two or three upstairs. Since Minn-Kota Communications is the supplier of the security systems in other city buildings, it will be utilized for the library as well.

There being no further matters to come before the Board and the agenda being completed, President Stein adjourned the meeting at 4:40 PM.

****The next regular meeting is set for Thursday, November 15 at 4:00 PM****