

Leach Public Library Board Monthly Meeting  
Thursday, May 24, 2018  
4:00 PM

**MEETING MINUTES**

Present: Brett Lambrecht, Judy Oren, Simone Sandberg, Patsy Stein, and Rikki Townsend  
Also Present: Melissa Bakken, Library Director

President Oren called the meeting to order at 3:58 PM

**Conflicts of Interest** - None declared

**Additions to Agenda** - Addition of "new hire" under new business

**Approval of Minutes** - Motion by Townsend, second by Stein, to approve the April 26, 2018 minutes. The motion carried unanimously.

**Friends of the Library update** - The Friends have not met since our last meeting. Helpers are needed for the Blue Goose Book Sale to be held on June 1. The DVD cabinet has been received. Bills have been submitted to the Friends for various items including the DVD Cabinet, movie licenses, STEM Grant match, Summer Reading Program and the yearly editions of the Daily News on microfilm from the State Historical Society.

**Physical Plant** - Kristina Badgley's Boy Scout Troop cleaned up the outside plants for the spring. She plans to make this an annual task for her troop.

Crushed concrete was added to dirt to repair the ruts in the grass area along the concrete alley (1<sup>st</sup> Street N) behind the library on the east side made by semis who use the alley for deliveries. It is hoped this will stabilize the area and reduce further ruts.

**Library Operations**

**Monthly Report** - Bakken gave the Board members the April 2018 monthly report. Circulation was up slightly for the month. Wireless use was up significantly.

**Monthly Bills** - Bakken gave the Board members the April 2018 monthly expenditures reports. There were no unusual expenditures.

**Library Programs** - Bakken presented a report showing the attendance at programs in April 2018. Storytime and Outreach Storytime continue to be well attended. The Week of the Young Child Event on April 17 was attended by 150 kids.

**Old Business**

No official news has been heard on the awarding of the grant applied for by the City under the NDDOT Urban Grant Program. Based on the vote of the Board at the April meeting to oppose the use of library property for diagonal parking on the west side of the 200 block of 4<sup>th</sup> St N. , Sandberg prepared an Objection To Taking of Library Property for Non Library Purposes to be used in the event the grant is awarded and a public hearing is held at which opposition may be expressed. A copy of the document was provided to members for review.

**New Business**

Kristina Badgley has submitted her notice to terminate employment. The approximate 19 hour/week position has been posted with 7 applications received. After holding interviews, Diana Mohs has been hired for the position starting May 29.

There being no further matters to come before the Board and the agenda being completed, President Oren adjourned the meeting at 4:32 P.M.

**\*\*The next regular meeting is set for Thursday, June 28 at 4:00 PM\*\***