

Leach Public Library Board Monthly Meeting
Thursday, August 23, 2018
4:00 PM

MEETING MINUTES

Present: Bill Bair, Simone Sandberg, Patsy Stein, and Rikki Townsend
Also Present: Melissa Bakken, Library Director
Absent: Brett Lambrecht

President Stein called the meeting to order at 4:01 PM

Conflicts of Interest - None declared

Additions to Agenda - Award under new business.

Approval of Minutes - Motion by Townsend, second by Sandberg, to approve the July 26, 2018 minutes. Motion carried unanimously.

Friends of the Library update - The Friends will meet next on Wednesday, August 29, at 10 AM. Posters advertising Chocolate Chocolate Day and postcards soliciting desserts have been made and will be distributed at the meeting. Chocolate Chocolate Day has been set for October 11, 1-5:30.

Physical Plant - Bids have been received from Minn-Kota Communications (8-camera is \$4,666.10, less than 8 is \$3,238.96) and Digital Guru (\$4,159.93) for a security camera system for the Library.

Library Operations

Monthly Report - Bakken gave the Board members the July 2018 monthly report. Circulation was down for the month.

Monthly Bills - Bakken gave the Board members the July 2018 monthly expenditures reports. There were no unusual expenditures.

Library Programs - Bakken presented a report showing the attendance at programs in July 2018. All of the summer programs have been well attended, especially the Monday Explorers and Harry Potter Party.

Old Business

- No bid has been received from Robinson Masonry or John Novetzke on tuck pointing the inside brick work of the top stairway into the Library.

New Business

- Rachel will be gone from September 15 through October 8. Schedules have been adjusted for her absence. Fall programming will begin in October after Rachel's return.
- Saturday openings will begin September 8, 2018.
- The Library received a 2018 ND Star Library Award presented by the North Dakota State Library at the Summer Summit in Grand Forks.

There being no further matters to come before the Board, a Motion was made by Townsend, seconded by Bair to adjourn the meeting at 4:45 PM. Motion carried unanimously.

****The next regular meeting is set for Thursday, September 27 at 4:00 PM****