

Leach Public Library Board Monthly Meeting
Thursday, September 27, 2018
4:00 PM

MEETING MINUTES

Present: Bill Bair, Simone Sandberg, Patsy Stein, and Rikki Townsend
Also Present: Melissa Bakken, Library Director
Absent: Brett Lambrecht

President Stein called the meeting to order at 4:00 PM

Conflicts of Interest - None declared

Additions to Agenda - Donation under new business.

Approval of Minutes - Motion by Townsend, second by Sandberg, to approve the August 23, 2018 minutes. Motion carried unanimously.

Friends of the Library update - The Friends met on Wednesday, August 29, at 10 AM to plan Chocolate Chocolate Day set for October 11, 1-5:30 and schedule workers for the event. Postcards soliciting desserts were distributed at the meeting.

Physical Plant - Minn-Kota Communications has been asked to re-bid the security camera project to include an IP remote system similar to the one bid by Digital Guru for comparison purposes. The number and placement of cameras in the Library is being researched.

Library Operations

Monthly Report - Bakken gave the Board members the August 2018 monthly report. The monthly "Wireless user" number is not available due to a problem at the provider level. This is being worked on for a quick resolution as it is a mandatory report number.

Monthly Bills - Bakken gave the Board members the August 2018 monthly expenditures reports. The ODIN and Ebsco, once a year billing amounts, are included in the monthly expenditures along with three new replacement computers.

Library Programs - Bakken presented a report showing the attendance at programs in August 2018. Summer programs are done as school is back in session.

Old Business

- John Novetzke completed the front step tuck pointing project at a cost of \$200.

New Business

- 14 STEM or Maker kits, made available through grant money and donations, are now available for checkout.
- The Literary Club has donated two Lion Statues for the front of the Library. They were put in place earlier this week.

There being no further matters to come before the Board, a Motion was made by Sandberg, seconded by Townsend, to adjourn the meeting at 4:45 PM. Motion carried unanimously.

The next regular meeting is set for Thursday, October 25 at 4:00 PM
Thursday, November 15 at 4:00PM; Thursday, December 20 at 4:00 PM