

Leach Public Library Board Monthly Meeting
Thursday, April 26, 2018
4:00 PM

MEETING MINUTES

Present: Judy Oren, Simone Sandberg, Patsy Stein, and Rikki Townsend
Brett Lambrecht joined the meeting at 4:20 PM
Also Present: Melissa Bakken, Library Director

President Oren called the meeting to order at 4:06 PM

Conflicts of Interest - None declared

Additions to Agenda - Additions to be made under new business

Approval of Minutes - Motion by Townsend, second by Stein, to approve the March 22, 2018 minutes. The motion passed unanimously.

Friends of the Library update - The Friends have not met since our last meeting. A DVD cabinet has been ordered along with sleeves for the DVDs to be placed in it. The yearly editions of the Daily News on microfilm from the State Historical Society have also been ordered.

Physical Plant - The boiler has been shut down for the season. The split units will be used for heating needs.

Library Operations

Monthly Report - Bakken gave the Board members the March 2018 monthly report. Circulation is up for the month. Ancestry.com usage has increased. A \$500 donation was received from Cargill for the Summer Reading Program. Letter solicitations are sent annually to businesses to support the program.

Monthly Bills - Bakken gave the Board members the March 2018 monthly expenditures reports. The bill for the microfilm computer and repairs were paid for this month.

Library Programs - Bakken presented a report showing the attendance at programs in March 2018. Storytime and Outreach Storytime continue to be well attended along with Pinterest Night which featured rope baskets. 13 kids and 3 adults finished the Midwinter Reads.

Old Business

The Microfilm computer that was replaced with a new computer is now working well after the installation of a program from Modern Information Systems in Grand Forks.

The Library Disaster Plan has been emailed to Darcie at City Hall and Brett at Emergency Management. Paper copies will be held by the Library Board President and in the Library.

No update was available on the awarding of the grant applied for by the City under the NDDOT Urban Grant Program. The discussion of the proposed taking of library property to create diagonal parking on the west side of the 200 block of 4th St N. was taken up as the full Board was present. After review of the information that had been presented at prior meetings, a Motion was made by Stein, seconded by Sandberg, to oppose the use of library property for diagonal parking on the west side of the 200 block of 4th St N. On a roll call vote, Sandberg, Stein, and Townsend voted in favor of the motion; Lambrecht voted against the motion.

New Business

Bakken attended the ODIN work day on April 17 in Grand Forks. ODIN is looking for a new circulation system for libraries in ND which we would be a part of.

Semis have made ruts in the grass area along the concrete alley (1st Street N) behind the library on the east side. The west end has a curb which would be one option but could create more of an issue if the semis jumped the curb. Options will be looked at to not interfere with snow removal but eliminate the large ruts.

The Library's front top step continues to be a safety issue. Now that the weather is improving, painting it florescent yellow has been suggested and will be looked into.

There being no further matters to come before the Board and the agenda being completed, President Oren adjourned the meeting at 5:00 P.M. Motion carried.

****The next regular meeting is set for Thursday, May 24 at 4:00 PM****