

Leach Public Library Board Monthly Meeting  
Thursday, June 27, 2019  
4:00 PM

**MEETING MINUTES**

Present: Simone Sandberg, Patsy Stein, and Rikki Townsend;  
Also Present: Melissa Bakken, Library Director  
Absent: Bill Bair and Brett Lambrecht

President Stein convened the meeting at 4:05 PM

**Conflicts of Interest** - None declared.

**Additions to Agenda** - Swearing in of Rikki Townsend to another term on the Library Board.

**Approval of Minutes** - Motion by Townsend, second by Sandberg, to approve the May 23, 2019 minutes. Motion carried unanimously.

**Friends of the Library update** - The Friends Book Sale on May 31 during Blue Goose Days brought in \$517 in 6 hours. New signs were purchased from Bold Print for the sale at a cost of \$75. They will be usable for future events. The next Friends meeting is scheduled for July 17, although this is subject to change.

**Physical Plant** - The railing on the top flight of exterior stairs at the front of the Library has been repaired. Stainless steel was used by MDI to replace the stems.

**Library Operations**

**Monthly Report** - Bakken gave the May 2019 Monthly User Report. There were 122 new readers registered in May. TutorND will no longer be offered through the State Library as of the end of June but they will be offering Mango Language.

**Monthly Bills** - Bakken gave the May 2019 Monthly Expenditures Reports. There were no unusual bills.

**Library Programs** - Bakken presented reports showing the attendance at programs in May 2019. There was good attendance at the School Summer Reading Program Visits. The Library is again a site for the Summer Meal Program with approximately 40 participates daily.

**Old Business**

- The process moves forward to change over from Odin to the Polaris system.
- The Fathers of the Year United event was held on June 13 from 5 to 7 PM with only one father and child in attendance. Future events will be scheduled.
- A revised Circulation Policy was handed out. This will be revisited at July's meeting after the full Board has had time to review it.

**New Business**

- The preliminary Budget was due today. There is an increase of approximately \$12,000 primarily due to salaries based on City numbers.
- A change to the Liberty Business contract on our printer, to allow printing from cell phones, is being explored. We have two years remaining on our current lease.
- Rikki Townsend was sworn in to another term on the Library Board ending in 2022.

Having completed the Agenda, President Stein concluded the meeting at 4:50 PM.

**\*\*The next regular meeting is set for Thursday, July 25, 2019 at 4:00 PM\*\***