Leach Public Library Board Monthly Meeting

Thursday, July 30, 2020

4:00pm

**MEETING MINUTES**

Present: Rikki Townsend, Kelly McNary, New member Jeanette Plummer, New member Deborah Loberg.

Absent: Barb Mohs

Also Present: Melissa Bakken

Vice President Rikki Townsend convened the meeting at 4pm.

**Conflicts of Interest:** none declared

**Additions to the agenda :** none declared

Board Members Jeanette Plummer and Deborah Loberg were sworn in by Vice President Rikki Townsend for 3 year terms ending on June 30, 2023. Notarized by Simone Sandberg.

**Physical Plant:** Lions were replaced on the front steps on July 30, 2020 by Don Wald, City Employee.

**Library Operations:**

**Monthly Report –** June numbers have increased in most areas, including number of items added, and deleted, number of checkouts.

**Monthly Bills –** Bakken gave the June 2020 Expenditure report, showing increases in annual renewal areas.

**Library Programs –** Virtual program attendance is outstanding at 1720 for SRP storytimes and lunch reads.

**Old Business:**

Curbside pickup and appointment scheduling is working well.

**New Business:**

The library received a $2000.00 grant from the NDSL and the NDLCC for expenses due to the Covid-19 pandemic. The grant will conclude March 31, 2021 with all or most funds expended. Quarterly reports must be made and a final report is due June 1, 2021.

The Summer Reading Program concluded on July 24, 2020. Final prizes are being distributed as reading logs come in and are finalize on ReadSquared. Next year the program will be held in conjunction with NDSL on Beanstack.

The board was informed that the library’s Strategic Plan needs to be updated by the end of December 2020. Discussion was held to determine a new survey, and public input into the new plan. More discussion will be held at the next meeting.

The Vice President and Secretary positions need to be filled. Nominations and voting to be done at next meeting.