Leach Public Library Board Monthly Meeting

Thursday, May 26, 2022

4:00pm

**MEETING MINUTES**

Present: Rikki Townsend, Jeanette Plummer, Barb Mohs

Absent: Kelly McNary, Deb Loberg

Also Present: Melissa Bakken

President Townsend convened the meeting at 4:04pm.

Conflicts of Interest: none declared

Additions to the agenda: Annual review of Library Director, replacement of computers

Friends of the Library: Good turnout for the Library Week event in April. $500 donation from the Wahpeton Chapter 3 Order of the Eastern Star. Working on T-Mobile grant application to continue with the newspaper digitization project.

Physical Plant: outside patio furniture and bike racks back in place. Mini-split units were started in early May. Dragons from the Wahpeton Literary Club were placed by Street Department.

Library Operations: Due to the April meeting not having a quorum, board received both April and May bill pay, and monthly stat reports. Summer Reading will begin June 6, Children’s Librarian out doing school visits. A great response for the author visit by Elizabeth Raum, author of “Storm Warning” was held.

Old Business : Policies “Community Display and Distribution of Materials Policy”, “Library Equipment Policy”, and “Community Spaces Policy” were updated and approved.

New Business: Story Stroll project was turned over to Bold Print for production, finished and placed in 2 parks the week of May 23-June 5.

Policy approval: Patron Confidentiality, Patron Conduct and Programming Policy were approved, updated and uploaded to the website.

Copier Lease: City Council approved a lease agreement with Liberty Business for a new copier for the library. Copier will be installed in late June, early July.

Library Director reminded Board that a Performance Review needs to be completed on her position. She will send out the survey forms before the next meeting.

Library Director informed the Board that new public access computers should be considered soon. A total of 11 new pc’s will be bid by Digital Guru.