

Leach Public Library Board Meeting Minutes
May 25, 2023

Library Board President Barb Mohs called the meeting to order at 3:52

Members Present: Barb Mohs, Judy Oren, Jeanette Plummer, and Deb Loberg

Members Absent: Kelly McNary

Also Present: Melissa Bakken, Leach Public Library Director

Conflict of Interest: None Declared.

The minutes of the April 27 Meeting were accepted as is. The motion was made by Jeanette Plummer and seconded by Judy Oren.

1. Friend of the Library – The FOTL met on May 10th. They are planning to conduct a book sale on June 1st from 10:00-5:00. The plan is to hold it outside - weather permitting.
2. Physical Plant - The decorative dragons are back in place in front of the lower-level doors. The stone lions need to be repaired prior to being placed in the front of the library. The mini split HVAC system is now in use and seems to be working well.
3. Library Operations – The Monthly Report and the Monthly Expenditures were reviewed. The summer reading program begins on June 5 and runs to July 28.
4. Old Business. - Jeanette Plummer has decided not to renew her library board seat for the next term. A notice of the opening will be posted and an appointment will be made by the Mayor and City Council in June.
5. New Business – The Library Board’s 2022 Annual Report needs to be filed with the City and NDSL by July 1, 2023. Judy Oren made the motion to approve the submitted report which was seconded by Jeanette Plummer. It was suggested that Kelly McNary, City Council member, present it to the City Council. The State Aid Application and changes to the process were discussed. There have been cigarette butts found on the library property. It is assumed that they are from the neighboring restaurant. Barb Mohs will speak to the restaurant manager. The Board reviewed terms for members: Barb Mohs 2025; Deb Loberg 2026; and Judy Oren 2025.

The Library Board completed the yearly Library Director’s Annual Evaluation. The Board concluded that Melissa Bakken is a valued employee. Her leadership, organization, planning, and programming are very beneficial to the library and its patrons. She is an asset to the Leach Public Library, Wahpeton, and surrounding areas.

Barb Mohs adjourned the meeting at 4:39.

Respectfully submitted,
Deb Loberg, Board Secretary

* The next meeting will be Thursday, June 22, 2023 at 4:00 pm.