

Leach Public Library
Board Monthly Meeting
Thursday, December 18th, 2014
4:00 PM

Meeting Minutes

Present: Chris DeVries, Mary Ruth Franzen, Judy Oren, Simone Sandberg, Mary Schradick
Also Present: Greta Guck

Oren called the meeting to order at 4:02 p.m.

Additions to Agenda- Two additions were made to the agenda.

Minutes of September Board Meeting- The November minutes were amended. Schradick moved and Sandberg seconded to approve the November minutes as amended. The motion passed 5-0.

Friends of the Library report- The FOTL December 10th Meeting minutes were distributed and discussed.

Physical Plant: Library Updates project- Guck stated that the estimated installation for the door is mid-February, as it had to be special ordered and will not arrive until then.

Library Operations

Monthly Report- Guck gave the board members a copy of the November 2014 monthly report.

Monthly Bills- Guck gave the board members a copy of the November 2014 library expenditures and financial report.

Library Programs- Guck updated the board about ongoing Children's programs, including the Homeschool Group which has been very popular. She stated that she would like to have a Display in January of fish decoys. The board suggested that she contact the Red Door Art gallery, as well as the local carving group to publicize the display. They also suggested that she schedule the artist's visit in the afternoon, or early evening so that those who may have to work during the day could attend.

Old Business: Logo/Website Redesign- Guck presented the board with a revised Logo design as was discussed, and a final logo design was chosen. Guck stated she would like to promote the new logo with magnets, and it was suggested that thinner magnets might be a good option. A launch date for the new website was set for the January 5th.

Newsletter- The board discussed adding a library newsletter. It was agreed that the first issue would be put out in late spring, and would highlight the summer reading program. Guck stated that she would brainstorm names. It was suggested that the city be contacted as to whether or not the newsletter could be included in the utility bill. If it were to be included in the utility bill, it may be best to keep it to one sheet.

New Business: Circulating Music collection- Guck presented the board information about the new Circulating Music collection which will begin circulating to patrons in January of 2015.

2015 Library Goals- Guck presented the board with a 2014 Year in Review, as well as the goals she set for herself during her annual review. She asked if the Board would like to set any goals for the upcoming year. DeVries suggested the board could endorse the goals that Guck had already set. Franzen suggested that the discussion be revisited in January. The board agreed.

Contact Info Update: The contact info for new board members was updated.

President Oren adjourned the meeting at 5:06 p.m.

Respectfully submitted, Greta Guck

**** The next meeting will be Thursday, January 15th at 4 p.m. ****