

Leach Public Library
Board Monthly Meeting
Thursday, February 20, 2014
3:30 PM

Meeting Minutes

Present: Chris Devries, Dave Hedrick, Mary Kroshus, Judy Oren
Absent: Mary Franzen
Also Present: Greta Guck

Kroshus called the meeting to order at 3:30 p.m.

Additions to Agenda- A discussion of a way the library board can honor retired Director Bonnie MacIver was added to the New Business.

Minutes of January Board Meeting- A motion to approve the minutes was made. Devries moved and Hedrick seconded the motion. The motion to approve the January 2014 minutes passed.

Friends of the Library report- No FOTL members present to give report.

Physical Plant

Interior of the Library: Lift Repair/Replacement- It was agreed that the Roof issue needs to be addressed, but that repair/replacement of the lift should not be forgotten about either. Guck stated that she believes Public Works director Dennis Miranowski is committed to the project; he visited the library last week and took measurements of the lift. Guck also provided him with documentation of the past few years of invoices of lift repairs.

Front Doors: Guck updated the board on the discussion she had with Miranowski and Darci Huwe (Finance Director) about the front doors. Huwe will contact the architect who had drawn up the plans for the front doors to ask him to move forward with the project.

Exterior of Library: Roof- Guck recounted her meeting with Miranowski in which he expressed his concern for the condition of the library's roof and/or roof drainage system which caused water to leak last year and damage to the interior molding. Guck stated that she supported Miranowski's stance on this, and the board agreed that it should be addressed. In addition to the damage that occurred last year, Guck stated that this past Tuesday [February 18th], there was water leaking down the interior wall of the library and some plaster fell. Hedrick speculated as to possible causes of the leakage. He also stated that if necessary, there are several companies that offer ice dam removal services that could help alleviate any water leakage this spring. The board agreed that this issue should be taken care of this year.

Gazebo Shingles- No new information was reported.

Library Operations

Monthly Report- Guck gave the board members a copy of the January 2014 monthly report.

Monthly Bills- Guck gave the board members a copy of the January 2014 library expenditures.

Library Programs: Childrens- Guck gave the board members a Summer Reading Program status report and gave a general overview of the theme for this year and possible activities being planned. She also informed the board about the Olympic Reads program being held during the month of February

Adult: Guck gave an explanation of the Blind Date with a Book promotion being held during the month of February. She expressed her goal of planning about one program a month for Adult patrons. She is focusing on Pinterest for the month of March, and is planning on launching a library Pinterest page in addition to planning a program which would include a demo of the website as well as crafts and food.

VHS/DVDs: Guck expressed her intent to the board to begin to weed the VHS tapes from the Adult library. She does not believe their limited circulation warrants the shelf space they require any longer. The board agreed that this was as good direction to move in. Guck then informed the board that circulation for DVDs is now 7 days and the board approved of this decision.

Weeding: Guck informed the board of a major weeding initiative being undertaken by the library staff. The main focus is the weeding of the Adult and Children's Non-Fiction collection. The staff intends to weed titles that have become outdated, obsolete, and no longer circulate. The library board expressed their support of the weeding project. Guck also mentioned possible public backlash from large amounts of books that may end up being recycled [public may see it as the library just throwing out books]; Kroshus stated that the board would be behind Guck and the library staff and would support their decision to discard the books in the event of any public disapproval.

Old Business

Board Contact Information: Guck stated that she has contact information for all members of the board except for Mary Franzen. As Franzen was absent from the meeting, Guck will wait to obtain her contact information before she distributes copies to all board members.

New Business

Honor for Bonnie: Kroshus informed the board that she was approached by Phillip Maclver, Bonnie's husband, the previous summer about a way that the board could honor Bonnie for her many years of service as library director. The library board supported this, however in light of efforts by FOTL as well as the Boyd family, as well as the retirement party that was held, they questioned whether there was any additional honor that they could provide. As Mr. Maclver approached Kroshus prior to these honors being bestowed, the board wondered if the previous efforts were what he probably had in mind. Kroshus stated that she would visit with Mr. Maclver again about the idea.

Roundtable- A discussion about the usefulness of the Roundtable was held. Hedrick stated that it seemed like usually most issues were adequately discussed during the meeting, making the Roundtable unnecessary. The board agreed to not include the Roundtable on future agendas.

****The next regular monthly meeting was set for Thursday, March 20th, 2014 at 3:30 p.m.****
Guck will send out the agenda and February minutes via e-mail.

The meeting was adjourned at 4:31 p.m.