Leach Public Library
Board Monthly Meeting
Thursday, June 19, 2014
4:00 PM

Meeting Minutes

Present: Chris, DeVries, Mary Ruth Franzen, Dave Hedrick, Mary Kroshus, Judy Oren
Also Present: Greta Guck, Rhonda Weeda

Kroshus called the meeting to order at 4:00 p.m.

Additions to Agenda- Guck added Panic Buttons to the agenda.

Minutes of April Board Meeting- A motion to approve the minutes was made. DeVries moved and Oren seconded the motion. The motion to approve the May 2014 minutes passed.

Friends of the Library report- FOTL president Weeda reported that the next Friends of the Library meeting will be July 9th at 10 a.m. It will be an ASK meeting in which library staff will present funding requests to the FOTL group for approval/denial. Weeda also reported that the FOTL purchased an Early Literacy Station for the library which will be set up in the Children’s library once the desk purchased to place it on arrives.

Physical Plant
Interior/Exterior of the Library- Guck stated that Foss has begun work on the library project for replacement of the front door, a new roof, and interior plaster repair.
Library Lawn & Gazebo- Guck stated that the Gazebo roof is now complete. The difference in coloring between sections of shingles is caused by the nature of the shingles; as they weather, they will all turn the same shade. A question was asked as to whether smoking in the Gazebo is permitted. Others who may want to use the Gazebo may be put off by smokers. Guck stated that she would look into what the city ordinance states as far as smoking in public areas.

Library Operations
Monthly Report- Guck gave the board members a copy of the May 2014 monthly report.
Monthly Bills- Guck gave the board members a copy of the May 2014 library expenditures.
Library Programs:
Childrens- Guck updated the board about the Summer Reading Program.
Adult: Guck updated the board about the Adult Summer Reading Program.
Marketing: Guck stated that the launch of the Geek the Library campaign at the Blue Goose Days parade was a success. She updated the board as to other activities planned for the Geek campaign.
Grants: Circulating iPads- Guck stated that this grant request made to the NDLCC was approved. She presented the board with a Lending agreement. The board requested that she speak with Steve Lies about possible actions the library could take if the iPads were not returned by patrons. The board also discussed the lending terms, and decided that the iPads would circulate for 2 weeks.
**Books in Bars**- Guck stated that this grant request was also approved. She stated that she had created a partnership with the Firehouse Pub, and had selected the first couple of books.

**Staff**- Guck stated that the library has a new Experience Works participant. Diane Schell has joined the library and will be working 20 hours a week, with a focus on assisting with children’s programming.

**New Business**-

**Thank you Mary and Dave!** Guck thanked outgoing board president Mary Kroshus and board member Dave Hedrick, both of whom have terms ending at the end of the month, for their service to the Library.

**Panic buttons**- Guck presented the board with a quote from Minn-kota communications for the installation of panic buttons and cameras at the library. Guck stated that City hall recently had 3 panic buttons installed and she feels that the library would benefit from panic buttons as well. She would like one installed at the adult circulation desk and one installed at the children’s desk. After a discussion, the board agreed to go ahead with the Panic Buttons, and to add an additional button to be placed in the Library Director’s office.

The meeting adjourned at 5:05 p.m.

Respectfully submitted,
Greta Guck, Library Director

** The next meeting will be Thursday, July 17th at 4:00 p.m. **